

Student Directions for Google Classroom and Google Meet

- Log into your google classroom account: classroom.google.com
 - NOTE: It is helpful if you use google as your browser and are already logged into your google/gmail account
- Select the class you wish to enter. For example, ENGLISH 11
- Once you log in you will see three tabs across the top: Stream, Classwork, and People
- STREAM will be used only for Announcements
- CLASSWORK is where you will find all the content for your class
 - If you need to join a live stream: from the Classwork tab, select Google Calendar at the top. You should see a scheduled meet time for your class. NOTE: Google Meet only allows a teacher to schedule a meeting in 15-minute intervals. Therefore, your times will not be exactly aligned with your school scheduled time. Once a meeting is scheduled you can log into that meeting early, but please wait for the teacher to join. Keep in mind that sometimes it may take a few minutes for switching classes, taking attendance, etc before the teacher joins. Teachers will turn off the video once he/she has finished teaching the content. Make sure to mute yourself upon entering the meet.
- Once the Google Meet has ended, it will be uploaded to the teacher's Google Drive (this may take some time depending on the length of the recording). The teacher will upload that recording to the Google Meet Videos folder in the Classwork section of your classroom. The video will be dated so that you can review it if needed.